Annexure 'B' to Circular No. RD 76 TRR 78, dated 1st January 1979

IMPORTANT DUTIES TO BE PERFORMED BY THE HUZUR JAMABANDI OFFICERS DURING THE COURSE OF JAMABANDI.

I. REVENUE ADMINISTRATION

(1) **Examination of Village accounts.**—The Jamabandi Officer should test the accounts of not less than 20 per cent of the total number of villages in each taluk, selecting the villages at random but ensuring that a sufficient number of outlying villages which are seldom visited by any officer are taken up for such examination. The omissions or errors discovered during the examination should then and there be caused to be rectified. The demand fixation for the next year should be finalised. The Huzur Jamabandi Officer should oversee all the items attended by the Tahsildar.

(2) **Review of re-grant cases.**—Review the progress of regrant of Service Inam lands to ex-hereditary village officers and others eligible for such grants.

(3) **New leases.**—Verify whether there have been any leases of lands to tenants during the previous years in contravention of the provisions of the Land Reforms Act.

(4) **Review of Land Grant cases.**—Review of the land grant cases and the grants of surplus lands surrendered under the Land Reforms Act. Verify if the reservation of 50 per cent of the area for applicants belonging to the S.Cs. S.Ts. has been implemented. The pendency of the land grant cases and the reasons for their remaining pending to be specifically examined.

(5) **Encroachments.**—Verify by field inspection, if necessary, whether Government lands set apart for special purpose have been encroached upon. Also verify drylands possessing irrigation facilities for any surreptitious use of Government water by adjoining lands which are not entitled to such use.

Dispose of cases relating to encroachment and unauthorised occupation of lands and unauthorised diversion of land used detected during the inspection.

Verify whether action has been taken to regularise encroachment made by insufficient holders, where it is permissible to do so, and whether action has been taken to evict those who are not entitled to the land which they have encroached upon. Specific instructions to be given to the village officials and concerned revenue staff to ensure the eviction within a given time limit.

(6) **Fragmentation of lands.**—Verify by local enquiry and field inspection, whether there are any cases of fragmentation of lands.

(7) **Test check of R.T.C. forms.**—Test check entries in R.T.C forms regarding crops grown and estimated yields.

(8) **Reduction of Land Revenue.**—Verify if reduction of land revenue for the year in respect of lands taken possession of under the Land Acquisition Act, Industrial Area Development Act and the law relating to the acquisition of land for providing House Sites, etc., until akar bandhs are duly amended, has been effected.

(9) **Scrutiny of lists.**—Scrutinise the demand list under betterment contribution, water rate and maintenance cess and see if they are paid.

(10) **Review of collection.**—Review the collection of Government dues under various heads and fix monthly targets for collection. The Jamabandi Officers should furnish in his report details of D.C.B. in regard to every important item of Government revenue comparing them with the figure in the previous year and giving reasons for increase or decrease as the case may be.

(11) **Darkhast and Rajinama cases.**—Verify the number of darkhast and Rajinamas pending disposal at the end of the year and reasons for pendency of those which have not been disposed of.

(11*) **Review of the list of pending phodi records.**—
(i) Mutation phodi and mutation cases.
(ii) Dharkast phodi and Dharkast cases.
(iii) Acquisition phodi.
(iv) Alienation phodi.

(12) **Tanks and Tank-Bunds.**—Inspect tanks and tank bunds, where possible. See whether they are properly maintained and whether any steps for the enforcement of the rules regarding their upkeep are required to be taken.

(13) **Boundary marks.**—Inspection of boundary marks, particularly of bunds between occupied and unoccupied fileds and also between irrigated and unirrigated fields.

(14) **'C' and 'D' lands.**—Verify whether all lands classified as 'C' and 'D' by the Agriculture Department and which are fit for afforestation have been transferred to the Forest Department and whether Forest Department has taken up afforestation work on these lands. If not, suitable report may be sent to Forest Department for taking immediate action towards afforestation of these lands.

II. DEVELOPMENT ADMINISTRATION

(1) **Transmitting Loan Records by B. D. O.**—Verify whether the loan records maintained by the B.D.O. have been transmitted to the Tahsildar for recovery of various kinds of loans sanctioned by the B.D.O.

(2) **Review of Agricultural programmes.**—Review the Agricultural production programme, the off-take of improved seeds, fertilisers and pesticides and the arrangements for provision of agricultural inputs and credits.

(3) **Review of well-irrigation facilities.**—Review the progress achieved in the irrigation wells and energisation of pump sets and their state of repair.

(4) **Review of Adult Education programme.**—Review the implementation of the Adult Education Programme.

(5) **Review of Family Welfare programme.**—Review the impact of the Family Welfare Programme by comparing the number of sterilizations and use of other family planning methods with the number of eligible couples.

III. SOCIO-ECONOMIC PROGRAMMES FOR SECURING SOCIAL JUSTICE TO S. Cs./S. Ts. AND OTHER WEAKER SECTIONS OF THE SOCIETY.

Since the aim of Jamabandi now is far broader than mere settlement of accounts, the Huzur Jamabandi Officers who are the principal co-ordinating officers at the Sub-Divisional level/the District level should give utmost importance, in fact, primary importance, to the following items of work which constitute the principal features of the Socio-Economic programmes aimed at securing social justice to S.Cs./S.Ts. and other weaker sections of the society.

(1) **Review of Civic amenities provided.**

(2) **Review of House Sites position.**

(3) **Review of SFDA/MFAL Programmes.**—Review the impact of scheme for development of small and marginal farmers and agricultural labourers under the following heads :

(a) listing of persons eligible for assistance under the scheme ;
(b) number of persons actually assisted as compared to the number eligible ;
(c) financial assistance rendered by
(i) Co-operatives ;
(ii) Land Development Bank and
(iii) Commercial Banks and the number of applications pending with each.

(4) **Review of Agricultural Finance Scheme.**—Review the impact of the scheme for providing finance to agriculturists, artisans, etc., at differential rates of interests by comparing the number assisted with the number of eligible persons.

(5) **Drinking water wells.**—Review the position regarding the availability of drinking water of the National Rural Water Supply Scheme.

(6) **Employment—Affirmation Scheme.**—Review the problems encountered by agricultural labourers and others who may not have obtained gainful employment under the Employment—Affirmation Scheme.

In addition to the above, the Huzur Jamabandi Officer should at random select 3 villages in that Taluk for inspection of boundary marks, study a few encroachments on land, inspect the property register of the Muzarai institution, check the crop entries made in the pahani and verify the copy application register.

R. A. NAIK,
Revenue Commr. and Secy. to Govt.,
Revenue Department.

EDUCATION AND YOUTH SERVICE SECRETARIAT

Taking over of Local Body High Schools by Government on 'Consent basis'—submission of documents in respect of Government (Ex-T.D.B) High School Kuderu, Mysore District regarding nomenclature of the school.

READ:—

(1) Government Order No. LB 12840-45/LB-81-54-8 dated 19th March 1956.
(2) Government Order No. ED 40 SLB 70 dated 30th April 1971.
(3) Government Order No. ED 48 LTS 77 dated 29th April 1977.
(4) Letter No. EST-VI-2-SDA-13/76-77 dated 14/19th July 1977 from the Director of Public Instruction, Bangalore.

PREAMBLE:—

In the Government Order dated 19th March 1956 read at (1) above, sanction was accorded to name the District Board High School, Kuderu, Mysore District as Sri M. Sangasetty and Sons District Board High School, Kuderu.

In the Government Order dated 30th April 1971 read at (2) above, sanction was accorded to take over certain Local Body High School to Government control of which the Taluk Development Board High School, Kuderu, Chamarajanagar Taluk, Mysore District is one.

In Government Order dated 29th April 1977 read at (3) above, sanction was accorded to the agreement bond, gift deed and its annexures relating to the taking over of the Taluk Development Board High School, Kuderu, Chamarajangar Taluk, Mysore District and also for the absorption of the staff of the said Institution.

The Director of Public Instruction in his letter dated 14/19th July 1977 read at (4) has reported that Sri Shivabasappa and brothers had donated Rs. 27,000/-to construct the High School building at Kuderu on the advise of the then District Board President with the condition that the school must be named as "Sri M. Sangasetty District Board High School, Kuderu". Accordingly action was taken to change the name of the High School after the Donor as per Government Order dated 19th March 1956 read at (1) above.

He has further stated that the Taluk Development Board while banding over the school to the Government control had left over the name "Sri M. Sangasetty" by oversight However, on receipt of representation from Sri K. Shivabasappa, S/o Sri M. Sangasetty, Director of Public Instuction has requested Government to change the name of the Government (Ex-Taluk Development Board) High School, Kuderu as "Government M. Sangasetty High School, Kuderu".

ORDER NO. ED 309 LTS 77, BANGALORE, DATED 8TH DECEMBER 1978

After careful consideration of all aspects of the matter, Government are pleased to accord approval to change the name of the Government (Ex-Taluk Development Board) High School, Kuderu as "Government M. Sangasetty High School, Kuderu"

By Order and in the name of the Governor of Karnataka,
MOHAMED MUSTAFA,
Under Secretary to Government,
Education and Youth Services Department.

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